Expanded Quarterly Wage Reports

OCCUPATION AND OTHER INFORMATION

2018 UWC National UI Issues Conference – Austin, TX

Agenda – Enhanced UI Wage Records

An examination of the issues

- Bruce Madson speaks to national and federal level perspectives:
 - factors impacting change; and
 - An update on the Workforce Information Advisory Council (WIAC)
 - <u>https://www.doleta.gov/wioa/wiac/</u>
- Tom Crowley speaks to state initiatives and employer perspectives:
 - State experiences for recent UI wage enhancement efforts;
 - States proposing voluntary employer participation;
 - Other state data requests; and
 - Employer perspectives

Bruce Madson



THREE FACTORS IMPACTING CHANGE

- > COST
- > CONTROL
- > DEMAND

COST

- STATE AGENCY IT COSTS
 - PROGRAMMING COSTS FOR LEGACY SYSTEMS
 - OVERSIGHT COSTS FOR CONFIDENTIALITY
- LMI COSTS
 - CODING ASSISTANCE
 - QUALITY CONTROL OF AUTOCODING
- EMPLOYER COSTS/PROCESS CHANGE
 - HR VS TAX REPRESENTATIVES
 - CONTRACTED SERVICES
 - SMALL EMPLOYERS LACK OF CAPACITY

CONTROL

- > ACCESS TO WAGE RECORDS IS CONTROLLED BY STATE/FEDERAL UI LAW
- > INITIALLY VERY RESTRICTIVE, STATES HAVE GRADUALLY EXPANDED ACCESS
- > STATE AGENCIES STILL MAINTAIN SIGNIFCANT CONTROL OVER ACCESS AND USE
- > ISSUE OF TO WHOM DATA BELONGS CONTINUES TO COMPLICATE ISSUES
- > USE OF DEIDENTIFIED DATA HAS PROLIFERATED
- REIDENTIFICATION DIFFICULT TO CONTROL
- RISK OF BREACH OF CONFIDENTIALITY

DEMAND

- > INITIAL DEMAND FROM STATE AND FEDERAL LMI AGENCIES
- INDEPENDENT RESEARCH ENTITIES
- INDIVIDUAL COLLEGES AND TRADE SCHOOLS
- STATE AND FEDERAL POLICYMAKERS
- > PARENTS AND STUDENTS
- ECONOMIC DEVELOPERS
- EMPLOYERS SEEKING TALENT PIPELINE

Tom Crowley



States Enhancing Quarterly UI Wage Reporting Alaska

Occupational and Geographic Codes

- Required reported at the employee level
- 108 page manual to assist employers completing this information
- <u>http://live.laborstats.alaska.gov/erg/occmanual.pdf</u>

Occupational Code

- Requests the "full occupational title or code"
- Provides links to "cheat sheet" and O*NET online
- 6-Digit Code; Except for some occupations important including seafood processing workers and snow plow operators, which are 8digit codes
- Paper filers can be submitted with written job titles
- Electronic Filers required to submit SOC codes
- Over 900 occupational codes to select
- Use "highest level of skill or education" for job with two different activities

Alphac	Detical L	IST OF JOD I
ob Title and Code	Page #	Job Title a
Reservation and Transportation Ticket Agents and Travel Clerks 43-4181	80	Semiconduc
Residential Advisors 39-9041	76	Separating,
	75	and Still Mac Tenders 51-
Respiratory Therapists 29-1126	61	Septic Tank
Retail Salespersons (Commissioned Sales) 41 2031.52	- 76	47-4071
Retail Salespersons 41-2031	76	Service Unit
Riggers 49-9096	94	Set and Exh
Rock Splitters, Quarry 47-5051	90	Sewers, Har
Rolling Machine Setters, Operators, and	97	Sewing Mac
enders, Metal and Plastic 51-4023		Shampooers
Roof Bolters, Mining 47-5043	89	Sheet Metal
Roofers 47-2181	87	Ship Engine
Rotary Drill Operators, Oil and Gas 47-5012	89	Shipping, Re
Roustabouts, Oil and Gas 47-5071	90	5071
ailors and Marine Oilers 53-5011	106	Shoe and Le 6041
Sales and Related Workers, All Other 41-9099	78	Shoe Machir
Sales Engineers 41-9031	77	Shuttle Drive
Sales Managers 11-2022	29	Signal and T
Sales Representatives of Services, Except	77	Skincare Sp
Advertising, Insurance, Financial Services, and Travel 41-3091	1	Slaughterers
Sales Representatives, Wholesale and	77	Snow Plow (
Nanufacturing, Except Technical and Scientific Products 41-4012	;	Social and C 9151
Sales Representatives, Wholesale and	77	Social and H
Nanufacturing, Technical and Scientific Products 41-4011		Social Scien
Sawing Machine Setters, Operators, and	100	Social Scien
Fenders, Wood 51-7041	100	Other 25-10
School Bus Monitors 33-9094	70	Social Scien
School Psychologists 19-3034	45	Other 19-30
Seafood Processing Workers, Except Surimi and Fish Roe 51-3022.05	96	Social Work Social Work
		Coninination

Alphabetical List of Job Titles

Job Title and Code	Page #	
Semiconductor Processing Technicians 51-9	141 103	
Separating, Filtering, Clarifying, Precipitating, and Still Machine Setters, Operators, and Tenders 51-9012	101	
Septic Tank Servicers and Sewer Pipe Clean 47-4071	ers 89	
Service Unit Operators, Oil and Gas 47-5013	89	
Set and Exhibit Designers 27-1027	57	
Sewers, Hand 51-6051	99	
Sewing Machine Operators 51-6031	99	
Shampooers 39-5093	75	
Sheet Metal Workers 47-2211	87	
Ship Engineers 53-5031	106	
Shipping, Receiving, and Inventory Clerks 43 5071	- 82	
Shoe and Leather Workers and Repairers 51- 6041	- 99	
Shoe Machine Operators and Tenders 51-60	42 99	
Shuttle Drivers and Chauffeurs 53-3053	105	
Signal and Track Switch Repairers 49-9097	94	
Skincare Specialists 39-5094	75	
Slaughterers and Meat Packers 51-3023	96	
Snow Plow Operators 53-3099.51	105	
Social and Community Service Managers 11- 9151	32	
Social and Human Service Assistants 21-109	3 49	
Social Science Research Assistants 19-4061	46	
Social Sciences Teachers, Postsecondary, Al Other 25-1069	ll 52	
Social Scientists and Related Workers, All Other 19-3099	45	
Social Work Teachers, Postsecondary 25-11	13 52	
Social Workers, All Other 21-1029	48	
Casialaziata 40.2044	46	

States Enhancing Quarterly UI Wage Reporting Alaska Map of Alaska for Geographic Codes

34

31

33

47

44

46

41

57

58

52

55

50

51

59

Bethel Census Area

Bristol Bay Borough

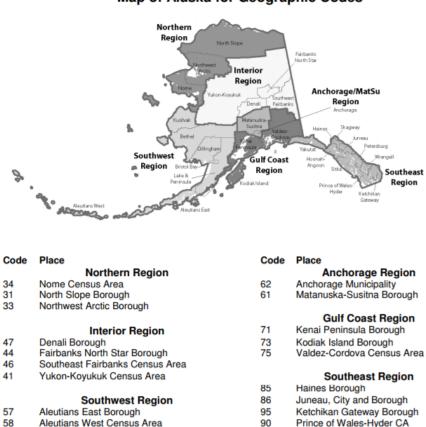
Dillingham Census Area

Lake and Peninsula Borough

Kusilvak Census Area

Geographic Code

- Assign 2-digit geo location code quarterly for each worker; not the employer
- Primary work location 0
- If worker in multiple location Geo code where the worker "spends the most time"
- 31 distinct geo codes for Alaska 0



- Sitka, City and Borough Skagway Municipality
- 98 Hoonah-Angoon Census Area
- 88 Petersburg Borough 79 Yakutat, City and Borough
- 20 Marine/Offshore

87

96

- 99 **Outside of Alaska**
- 00 Received wage but did not work

Alaska Quarterly Contribution Report

Quarter ending: Due date:		Employer account no:							
FEIN:	FEIN:		1. For each mo	t the number		If none enter "0"			
			of workers who received pay for which includes t	worked du the payro	iring or Il period,		1 st Month	2 nd Month	3 rd Month
			2. Total reporta quarter. (See inst				\$		
			Less excess wa wage base.	ages over th	e taxable		(\$)
			4. Taxable wages	s paid this q	uarter.		\$		
A report the quar	must be filed even if no wage ter.	es are paid for	5. Employer's cor	ntribution		%	\$		
You may now file your quarterly contribution report online. Please visit our website located		6. Employee's co	ntribution	Employee's r .50	ate %	\$			
at <u>labor.alaska.gov/estax</u> or call (888) 448-3527. To amend your quarterly report, please submit a		-	7. Total contribut	tions due		%	\$		
"Correction of Wage Item," Form TADJ also available online.		8. Amount remitt	ted			\$			
Notice to employers: Wage information and other confidential UC information may be requested and		 Wages reporter instructions ex 				🗌 Ye	s		

THE 2018 TAXABLE WAGE BASE FOR EACH EMPLOYEE IS \$39,500

Notice to employers: Wage information and other confidential UC information may be requested and utilized for other authorized governmental purposes, including, but not limited to, verification of an individual's eligibility for other government programs.

*See area map for geographic location codes

	10. Employee's Social Security Number	11. Employee's name – type or print (Do not list more than once.) Last First M.I.	12. Reportable wages paid this quarter. (No negative wages)	13. Full occupational title or code	14. Geographic code *
E D N O C L					
O O O S T E					
C T					

States Enhancing Quarterly UI Wage Reporting Alaska

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and the second se									search
Research and Analysis						• Labor & W	orkforce Deve	lopment 🔍 St	ate of Alaska
Population & Census Wages Employers Resident Hire Unemployment Data Employment Information Occupational Information Workplace Safety Cost of Living & Housing Information Training Information Local & Regional Information Publications & Manuals									
	es Employers	es Employers Resident Hire	es Employers Resident Unemployment	es Employers Resident Unemployment Employment Hire Data	es Employers Resident Unemployment Employment Occupational Hire Data Information	es Employers Resident Unemployment Employment Occupational Workplace Hire Data Data	es Employers Resident Unemployment Data Employment Occupational Workplace Cost of Living & Housing Information Safety Information	es Employers Resident Unemployment Employment Occupational Workplace Cost of Living Training Information Safety & Housing Information	es Employers Resident Hire Data Employment Employment Information Ccupational Information Safety Housing Information Information

What Happens to the Data You Provide?

Occupational and geographic data that you provide is aggregated together with others' and is used for research purposes only. All individual information is kept confidential. This research is instrumental in providing important data to a variety of data users.

It helps universities, vocational/technical schools and education program administrators make informed decisions about where to focus resources. It helps industries and employers identify labor pools for specific occupations, identify occupational trends and turnover rates and to advocate for training programs to fulfill needs for new recruits in high-demand occupations.

The data also helps career counselors and other job service professionals to guide job seekers and it helps economic development organizations obtain occupational profiles and projections for the regions they serve.

These are some examples of research data that can help businesses and organizations:

- · Projected growth in employment and openings by occupation: http://live.laborstats.alaska.gov/occfcst/
- Turnover rates by occupation (employer can compare own rate to Alaska as a whole)
- · Profiles of the resident workforce of selected areas: http://live.laborstats.alaska.gov/alari/
- Percent of workers that are nonresidents (compare own rate to Alaska as a whole; can affect hiring requirements in some industries). Resident Hire Report: http://live.laborstats.alaska.gov/reshire/index.cfm
- Custom requests. Employers and organizations have special requests for data or data analysis to answer a specific need.

Learn More about All of Our Data and Publications:

To explore Research and Analysis data, see the menu bar at the bottom of the banner at the top of this page. Select "Occupational Information" to explore the research and data that utilizes the information you provide on your Quarterly Reports.

States Enhancing Quarterly UI Wage Reporting Louisiana

Rate of Pay and Standard Occupational Classification Code

• Requested - reported at the employee level

Hourly Rate of Pay

• Guidance -

http://www.laworks.net/Downloads/UI/ StandardPayRateDefinitionsForEnhancedWageRecords.pdf

- Salaried workers salary divided by std. hours
- Hourly workers total wages divided by hours
 - Exclude overtime, bonuses and tips
- Commission workers earnings divided by hours
- Salary + Commission
- Part-Time salaried workers

Determining Pay Rate under Louisiana's Enhanced Wage Reporting Systems

States Enhancing Quarterly UI Wage Reporting Louisiana

SOC Code

- 173-page list of Occupational Titles
- 6-digit SOC code; or
- "freehand the descriptive job title" also permitted that the agency will use to derive the SOC code
- Scant guidance beyond this

Standard Occupational Classification (SOC) Alphabetical List Occupational Titles

SOC Code Occupation Title

27-1014	3D Animators
25-2021	4th Grade Math Teachers
25-2022	7th Grade Social Studies Teachers
43-5031	911 Operators
53-5011	Able Seamen
23-2093	Abstractors, Title
43-3011	Account Collectors
41-3011	Account Executives, Advertising
13-2011	Accountants
13-2010	Accountants and Auditors
13-2011	Accountants and Auditors
13-2011	Accountants, Certified Public
43-3031	Accounting Clerks
25-1011	Accounting Professors
43-3031	Accounts Receivable Clerks
51-9192	Acid Dippers
51-9011	Acid Purification Equipment Operators
47-2081	Acoustical Ceiling Installers
49-9096	Acrobatic Riggers
39-9032	Activities Aides
39-6012	Activities Concierges
27-2011	Actors
27-2010	Actors, Producers, and Directors
27-2011	Actresses
43-9111	Actuarial Assistants
43-9111	Actuarial Clerks
15-2011	Actuarial Mathematicians
25-1022	Actuarial Science Professors
15-2010	Actuaries
15-2011	Actuaries
15-2011	Actuaries, Health
15-2011	Actuaries, Insurance
29-1199	Acupuncturists
04 4044	Addiction Councelors

States Enhancing Quarterly UI Wage Reporting Louisiana

Conflicting Guidance (as of July 2017)

 <u>http://www.laworks.net/Downloads/UI/</u> <u>WageUploadInstructions.pdf</u>

A. What's New:

Additional data fields have been added to the online wage & tax reporting application. This information will become required information effective January 1, 2016. All states have been mandated to begin capturing this information. The additional information required is for each employee and include:

- Hourly Pay
- Occupational code or job title
- To date, no penalties issued or filings rejected
- No known requirement in any other state UI agencies

				REQUIRED- ENTER ONLY NUMERIC
				CHARACTERS. ENTER THE AMOUNT OF
				WAGES (DOLLARS & CENTS) WHICH
				ARE THE HOURLY WAGE AMOUNT.
				RIGHT JUSTIFY AND ZERO FILL.
I	360-366	HOURLY RATE	7	
				FORMAT: 3 DIGITS DOLLARS AND 4
				DIGITS CENTS.
				I.E. \$112.56 SHOULD BE "1125600"
				IF HOURLY RATE IS OVER \$999.9999
_				THEN ENTER ALL NINES. I.E. "9999999"
		SOC CODE/JOB	80	REQUESTED- ENTER EITHER 6 DIGITS
		TITLE		SOC CODE OR ENTER JOB TITLE
	367-446			DESCRIPTION. LEFT JUSTIFY AND DO
				NOT ZERO FILL.
	447-487	FILLER	115	FILL WITH BLANKS.
	488-512	SUPPLEMENTAL DATA BLANK	25	BLANK (RESERVE FOR SSA)

Research and Statistical Information

Effective October 1, 2015, the Louisiana Workforce Commission is requesting additional information from employers when filing their quarterly wage and tax report. For additional questions, email OES@lwc.la.gov or call toll free 1(888)302-7662.

- Nominal Hourly Rate of Pay
- Job title or Standard Occupational Classification (known as SOC) code

RATE OF PAY: Standard Pay Rate Definitions for Enhanced Wage Records

MULTIPLE PAY RATES - Use the average hourly pay rate for the quarter.

FLSA (SPECIAL LAW ENFORCEMENT EXEMPTION) - If working 84 hours per pay period or 2184 hours annually, before incurring overtime pay. Base Annual Pay / 2184 = Hourly Pay to determine Nominal Hourly Rate.

SOC CODE (Standard Occupational Classification or JOB TITLE):

SOC code - Enter this number if known or enter the employee's most recent job title.

- SOC code Enter actual code if it is readily available to you; otherwise please freehand the <u>descriptive job title</u> and LWC will assign the proper code.
- · This code is six digits; do not enter dashes or dots.

Standard Occupational Classification (SOC) Alphabetical List Occupational Titles

SOC Code Occupation Title

27-1014	3D Animators
25-2021	4th Grade Math Teachers
25-2022	7th Grade Social Studies Teachers
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25-1011	Accounting Professors
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39-9032	Activities Aides
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27-2010	Actors, Producers, and Directors
27-2011	Actresses
43-9111	Actuarial Assistants
43-9111	Actuarial Clerks
15-2011	Actuarial Mathematicians
25-1022	Actuarial Science Professors
15-2010	Actuaries
15-2011	Actuaries
15-2011	Actuaries, Health
15-2011	Actuaries, Insurance
29-1199	Acupuncturists
21-1011	Addiction Counselors
29-1066	Addiction Psychiatrists
51-9191	Adhesive Bonding Machine Operators
51-9191	Adhesive Bonding Machine Operators and Tenders
51-9191	Adhesive Bonding Machine Tenders
23-1021	Adjudicators, Administrative Law
13-1031	Adjusters, Claims
13-1031	Adjusters, Fire Claims
13-1031	Adjusters, Health Insurance
51-2093	Adjusters, Timing Device

- 51-2093 Adjusters, Timing Device
- 43-6014 Administrative Assistants, Except Legal, Medical, and Executive
- 43-6011 Administrative Assistants, Executive
- 43-9061 Administrative Clerks
- 23-1021 Administrative Law Adjudicators
- 23-1021 Administrative Law Hearing Officers
- 23-1021 Administrative Law Judges

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States Enhancing Quarterly UI Wage Reporting Indiana

New UI Tax Reporting Requirements – Effective 1/1/19

- Eliminating contribution report (form UC-1)
- Auto calculation of taxable wages and taxes due from reported total wages
- Challenges for accurate auto calculation of taxable wages:
 - Out-of-state Wages and SSN reporting inconsistencies
- Reporting employment (12th of the month) for months 1, 2, and 3 in the employee (S) record
 "Y" = employed as of the 12th of the month
- Changes just announced in June 2017
- New format emailed to service providers; no observed updates to agency web site
- Files will be rejected until all errors repaired by the submitter

States Enhancing Quarterly UI Wage Reporting Indiana

3 New Wage Record Data Elements Required Effective 1/1/19

• Standard Occupation Classification (SOC) code

- IDWD will provide tools and assistance in finding the SOC code
- Hire date; and
- ZIP code where the services are "primarily" performed
- Employers will be given a "grace period" before these fields are mandatory
- Grace period unknown at this point
- No observed agency guidance published as yet to define new data fields or to establish edit policies

S Record Format

	Field Name	Location	Character Length	Comments
S1	Record Identifier	1-1	1	Value = S
S2	Social Security Number OR Individual Taxpayer Identification Number	2-10	9	Numeric
S 3	Employee Last Name	11-30	20	Full Last Name Accepts the following special characters: Dash (-), Apostrophe (')
S4	Employee First Name	31-42	12	Full First Name Accepts the following special characters: Dash(-), Apostrophe (')
S5	Employee Middle Initial	43-43	1	Middle Initial or Space
S6	State Code	44-45	2	Value = 18
S7	Employee Start Date	46-53	8	Numeric MMDDYYYY
S8	Zip Code of Primary Work Location	54-58	5	Numeric
S9	Fill	59-63	5	Spaces
S10	Gross Wages	64-77	14	Numeric Can be zero Leading zeros filled Two (2) decimal positions implied
S11-S12	Fill	78-105	28	0 filled. Other digits or spaces in the 28 characters will be ignored.
S13	Standard Occupation Classification Code	106-111	6	Numeric
S14-S18	Fill	112-146	35	Spaces
S19	Indiana SUTA Number	147-152	6	Six (6) digit numeric account number (can begin with 0)
S20-S22	Fill	153-204	52	Spaces. Other digits or spaces in the 52 characters will be ignored.
S23	Full Time/Part Time/Seasonal	205-206	2	Full time designated FT Part time designated PT Seasonal must be two (2) digits and numeric.
S24-S28	Fill	207-211	5	Spaces
S29	Month 1 Employment	212	1	If employee worked during period of 12^{th} day of the month = Y. If not = N.





adults in the U.S. need better skills and wages TO JOIN THE MIDDLE CLASS. who are unemployed have been out of work for SIX MONTHS OR MORE.

WHO CARES ABOUT WORKFORCE DATA?

What Is Workforce Data?

There are several types of data that are important for understanding workforce development policies and programs. All individuallevel data is kept in secure systems that protect privacy and limit access. It can be combined to create aggregate data that does not disclose details about individuals, but is useful in assessing program performance.

- Education data. Schools at all levels, from preschool to college, keep records about individual students to track enrollment and student progress.
- Workforce program data. There are many programs to help workers find employment or build skills. They include career and technical education, adult education, Workforce Investment Act programs for adults, youth and dislocated workers, Employment Service, and Trade Adjustment Assistance. These programs collect data on individual participants.
- **Public benefits data.** Several programs provide both income support and training assistance to people who are unemployed or earn low incomes. These include Temporary Assistance for Needy Families (TANF), Unemployment Insurance (UI) benefits, and Supplemental Nutrition Assistance (SNAP) which is commonly known as food stamps. Providers maintain data systems about individuals to measure program eligibility, the duration and amount of benefits, and types of services received.
- **Employment data.** Basic information on the employment status and earnings of individuals is contained in wage records. Quarterly wage records maintained by state unemployment agencies are a common source of this data.
- Labor Market Information. Statistics about workers, employment, industry, and occupational projections describe labor markets at the local, state, and national levels, providing a picture of current and future job openings and their skill requirements.



States With Voluntary Job Title Requests

Is this the new trend?

Nebraska began voluntary enhanced wage reporting July 2017

- Hours Paid; and
- Job title description
- Looking to broaden employer participation
- Benefits of Employer participation?
 - Possible exemption from BLS Surveys
 - More granular data on wages job description at the worker level instead of at the employer level
 - Enhanced wage data could lead to improved information on training and education
 - Over time, data could provide rich granular history of job demand, compensation

Nebraska Quarterly Wage Report

Optional data beginning July 1, 2017:

- Hours Paid
- Job Title

Employers have the **option** of reporting the number of hours paid and primary job title for each employee. While not required, the Department of Labor encourages you to provide this helpful information if your current payroll reporting system allows.

TEST ACCOUNT FOR WEB LOGOFF UICONNECT[®] MESSAGE BOARD UPDATE ACCOUNT REPORT CENTER BENEFIT CENTER STC CENTER Submit Wage Report (UI 11W) for 2nd Quarter - 2017 Please enter your employee wage information in the form provided below. Use the "Tab" key on your keyboard to move between fields (DO NOT USE THE "Enter" KEY). When you are finished, click the "Continue" button. We will display a running total of wages as you enter them (see below). If you have previously filed with UICONNECT and want to reuse the SSN's and names from your previous report click "Auto Load SSN". AUTO LOAD SSN If you already have your wages and employee information in an electronic format, you can use our "Upload" feature that makes entering your company's information even easier! UPLOAD Total Wages Entered: 0.00 Employees Entered: 0 Social Security Worker Name Gross Wages **Hours Paid** Job Title (000000000)(Last, First, Middle Initial) (000000.00)(Computer Programmer) (0000)(Required) (Required) (Required) (Optional) (Optional) CONTINUE CANCEL REPORT ENTER MORE WAGES



State Requesting Voluntary Data Exchange

Requesting voluntary exchange for UI integrity to reduce improper payments, primarily for those who may be simultaneously working and collecting UI benefits

Only proposed and <u>**not**</u> in production or under active consideration to my knowledge

Would require considerable security

Data sharing agreements and contractual permissions would need to be reviewed and approved

In theory the process would entail:

- State UI agency sends periodic (weekly?) file of benefit payments to large payroll processor(s)
- Payroll processor(s) would match benefit payments against current payroll
- "Hits" would be identified by the payroll processor and sent to the state UI agency for proper review and adjudication

Other Types of Wage Reporting "Enhancements"

District of Columbia – Tipped Wage Report

Required for employers with employees who receive tips and are paid at least the tipped minimum wage

Using DC UI wage reporting portal to gather Wage and Hour data

https://essp.does.dc.gov/Tipped%20Employee%20-%20FAQ.pdf



Department of Employment Services Washington, DC's lead workforce development and labor agency



3) <u>Gross Wages from Employer</u> - Input the Gross Wages that were paid by the employer for the hours reported.

4) <u>Tips Reported</u> - Input the total amount of Tips received by employees from customers or tip pool and reported as wages.

5) <u>Certification of Minimum Wages -</u> Check the Certification box stating that all employees have been paid the required minimum wage.



Employer Perspectives

Enhancing data – required versus voluntary

The greater good – societal benefits to training, education, etc.

• In theory sounds great

What's in it for me? Employer benefits

• In practical terms, what will enhanced data do to improve business?

Cost / benefit analysis

• To make this a winning "want to do" program, need to demonstrate benefits from both a big picture as well as at the employer level and make the process easy and economical

QUESTIONS?

BRUCE MADSON ASSISTANT DIRECTOR OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (614) 728-4259 bruce.madson@jfs.ohio.gov

Tom Crowley Director – Government Affairs UI ADP, LLC (973) 840-1686 <u>Tom.Crowley@ADP.com</u>